

# Palmyra Planning Board Meeting Minutes

Date: 3/10/2026

I. **Call to order and flag salute** - *The meeting was called to order by the Chair at 6:00 p.m.—flag salute*

## II. **Roll call**

*Planning Board Members present: Chair David Leavitt, Gail Jones, Bill MacLaren, Alternates Michael LePage and Bill Freudenberger*

*Diane White, Secretary*

*Select Board Members: Herb Bates*

*Others present: Lorna and Ronald Rowe, Kristy Butler, Pat White, Scott and Teresa Braley (Plymouth Engineering)*

III. **Correspondence** - *none*

## IV. **Process Land Use Permit Application**

a) Meet with Scott Braley (Plymouth Engineering) re: Dysarts

*Scott presented a map that he had prepared using the tax maps and the Zoning Ordinance narrative for commercial and industrial district descriptions (attached). He compared the current (uncertified) map with the narrative. There was only one area where the narrative and the map matched.*

*Dave asked Diane and Pat if they are aware of any zoning maps that had been certified by the town clerk. They were not aware of any.*

*Response from MMA Legal when they were asked if the map or the narrative prevailed indicated that the map prevails. This response was based on the assumptions that there was a certified copy. Bill M stated that since there is no certified copy, nothing is being changed. There is no need for a town vote.*

*Since there is no certified map, Scott will give us the copy that he has prepared. Travis's suggestion is to create the map (using the narrative), ask Webber Surveying what the cost will be to print the map with signature blocks for the Planning Board, Select Board, and Diane (Town Clerk).*

*Bill M suggested the following steps:*

- *Review the map and the narrative with two members of the Planning Board and agree on the zoning areas.*
- *Review by the Planning Board.*
- *Get the information to the surveyor and get a price to produce the map.*
- *Have the surveyor produce the map.*

*Bill M, Bill F, Herb, Pat and Travis to meet on March 17<sup>th</sup> to review.*

*Possible completion of the map in mid April.*

*Scott said that he can start the process of getting the state permits for the Dysarts project (he is confident that there will not be any major changes in the map). The town process can wait until April or May.*

*Bill M asked what the fallback plan is if the water isn't good. Scott said that they will be drilling test wells.*

**V. Announcements**

- a) Town Officials Election – Friday, March 13<sup>th</sup>
- b) Town Meeting – Saturday, March 14<sup>th</sup>

**VI. Reports**

- a) Secretary's Report (2/24/26) – *Motion to accept the minutes of the public hearing and Planning Board minutes made by Bill M and second made by Gail. All in favor—passed.*
- b) CEO Report - *not present*
- c) Select Board Meeting Minutes - *submitted*

**VII. Old Business**

- a) Planning Board to do list  
*Bill F suggested a better description for roads.*

*Diane could not find contact information to order the Land Use Law Books. Letter sent to the publisher—waiting for a reply.*

**VIII. New Business**

- a) *Dave said that they will have to decide on applying for grant funds.*

**IX. Adjournment** – 6:37 p.m. – *Gail made a motion to adjourn—second by Bill Ml. All in favor. Meeting adjourned.*

*Respectfully Submitted  
Diane White*

NEXT MEETING – 3/24/2026